

**MINUTES OF MEETING
SOUTHERN HILLS PLANTATION III
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Southern Hills Plantation III Community Development District's Supervisors was held on **Thursday, June 15, 2017, at 10:00 a.m.**, at the **Southern Hills Plantation Clubhouse**, located at **4200 Summit View Drive, Brooksville, Florida 34601**.

Present at the meeting was:

Robert Nelson	Vice Chair
James Knierim	Assistant Secretary
Ellen Johnson	Assistant Secretary
Margaret Bloomquist	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Jennifer Kilinski	District Counsel
Joe Calamari	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 10:35 a.m. Supervisors Nelson, Knierim, Johnson and Bloomquist were present, in person. Supervisor Miars was not present.

SECOND ORDER OF BUSINESS

Public Comments on Agenda Items

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisors: Mr. Jim Knierim [Seat 1], Ms. Ellen Johnson [Seat 3] and Mr. Grady Miars [Seat 4] (*the following will also be provided in a separate package*)

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Knierim and Ms. Johnson. The Oath of Office would be administered to Mr. Miars, at another time. Mr. Adams provided and briefly explained the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - i. Form 1: Statement of Financial Interests**
 - ii. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - iii. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2017-01, Canvassing and Certifying the Results of the Landowners’ Election

Mr. Adams presented Resolution 2017-01. Seats 1, 3 and 4 were up for election at the Landowners’ Election, on November 3, 2016.

Mr. Knierim received 175 votes and would serve a two-year term, in Seat 1. Ms. Johnson and Ms. Miars received 186 votes and would serve four-year terms, in Seats 3 and 4, respectively.

On MOTION by Mr. Nelson and seconded by Mr. Knierim, with all in favor, Resolution 2017-01, Canvassing and Certifying the Results of the Landowners’ Election, was adopted.

FIFTH ORDER OF BUSINESS

Discussion/Consideration: District Manager’s Revised Operating Procedures

A. Consideration of Resolution 2017-02, electing Officers of the District

Mr. Adams presented Resolution 2017-02. Mr. Jeff Pinder, Wrathell, Hunt and Associates, LLC Corporate Controller, would be added to the slate of officers, as Assistant Treasurer. This would enable Mr. Pinder to interact with the bank, on the District’s behalf, whenever Mr. Wrathell was unavailable. The remaining slate of officers was unchanged. The slate of officers was as follows:

Grady Miars	Chair
Robert Nelson	Vice Chair
Chuck Adams	Secretary
Craig Wrathell	Treasurer
Jeff Pinder	Assistant Treasurer
Ellen Johnson	Assistant Secretary
Margaret Bloomquist	Assistant Secretary
James Knierim	Assistant Secretary
Craig Wrathell	Assistant Secretary

On MOTION by Mr. Knierim and seconded by Ms. Johnson, with all in favor, Resolution 2017-02, Electing the Officers of the District, as nominated, was adopted.

B. Consideration of Resolution 2017-03, Designating the Authorized Signatories for the District’s Operating Bank Account(s)

Mr. Adams presented Resolution 2017-03. The Chair, Vice Chair, Treasurer and Assistant Treasurer would be designated as authorized signatories on the District’s operating account, and Mr. Wrathell must countersign all checks and warrants.

On MOTION by Mr. Knierim and seconded by Ms. Johnson, with all in favor, Resolution 2017-03, Designating the Authorized Signatories for the District’s Operating Bank Account(s), was adopted.

SIXTH ORDER OF BUSINESS

Approval of Minutes

A. September 1, 2016 Public Hearing and Regular Meeting

Mr. Adams presented the September 1, 2016 Public Hearing and Regular Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Ms. Bloomquist and seconded by Mr. Knierim, with all in favor, the September 1, 2016 Public Hearing and Regular Meeting Minutes, as presented, were approved.

B. November 3, 2016 Landowners' Meeting

Mr. Adams presented the November 3, 2016 Landowners' Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Ms. Johnson and seconded by Mr. Nelson, with all in favor, the November 3, 2016 Landowners' Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2017-04, Approving the District's Proposed Budget for Fiscal Year 2017/2018 and Setting a Public Hearing Thereon Pursuant to Florida Law; and Providing An Effective Date

Mr. Adams presented Resolution 2017-04. The proposed Fiscal Year 2018 budget was "status quo", year-over-year, with a slight increase to account for a few expense increases. If preferred, items could be reduced to bring assessments down to the same level as Fiscal Year 2017.

Ms. Bloomquist stated that it would be best to keep assessments the same, year-over-year. Mr. Adams would modify the proposed Fiscal Year 2018, as necessary.

On MOTION by Mr. Johnson and seconded by Mr. Nelson, with all in favor, Resolution 2017-04, Approving the District's Proposed Budget for Fiscal Year 2017/2018, as amended, and Setting a Public Hearing Thereon Pursuant to Florida Law for September 7, 2017 at 10:00 a.m., at this location; Providing An Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Approval of Unaudited Financial Statements as of April 30, 2017

Mr. Adams presented the Unaudited Financial Statements as of April 30, 2017.

NINTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being no report, the next item followed.

B. District Engineer

There being no report, the next item followed.

C. District Manager

i. 0 Registered Voters in District as of April 15, 2017

Mr. Adams stated that there were zero registered voters residing within the boundaries of the District as of April 15, 2017.

ii. NEXT MEETING: July 20, 2017 at 10:00 A.M.

Mr. Adams stated that the next meeting was scheduled on July 20, 2017 but would likely be cancelled. The September 7, 2017 meeting must be held.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisors' requests, the next item followed.


TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Ms. Johnson and seconded by Ms. Bloomquist, with all in favor, the meeting adjourned at 10:41 a.m.


Assistant Secretary


Chairman/Vice Chairman